

ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - %companyName%
 2. Quarter ending - %quarterEnded%

i. Composition Of Board Of Director

T i t l e (M r / M s)	N a m e o f t h e D i r e c t o r	D I N	P A N	C a t e g o r y (C h a i r p e r s o n / E x e c u t i v e / N o n - E x e c u t i v e / I n d e p e n d e n t / N o m i n e e	S u b C a t e g o r y	I n i t i a l D a t e o f A p p o i n t m e n t	D a t e o f A p p o i n t m e n t	D a t e o f c e s s a t i o n	T e n u r e	D a t e o f B i r t h	W h e t h e r s p e c i a l r e s o l u t i o n p a s s e d ?	D a t e o f p a s s i n g s p e c i a l r e s o l u t i o n	N o. o f D i r e c t o r s h i p i n l i s t e d e n t i t i e s i n c l u d i n g t h i s l i s t e d e n t i t y	N o o f I n d e p e n d e n t D i r e c t o r s h i p i n l i s t e d e n t i t y	N o o f m e m b e r s h i p i n A u d i t / S t a k e h o l d e r C o m m i t t e e s i n c l u d i n g t h i s l i s t e d e n t i t y	N o o f p o s t o f C h a i r p e r s o n i n A u d i t / S t a k e h o l d e r C o m m i t t e e h e l d i n l i s t e d e n t i t y i n c l u d i n g t h i s l i s t e d e n t i t y	M e m b e r s h i p i n C o m m i t t e e s o f t h e C o m p a n y	R e m a r k s
M r.	A r u n K u m a r B i y a n i	0 0 1 6 5	A A F B 1 3	C & ED		09- Feb - 199 2	01- Apr- 2020			2 0- Ja n- 1 9	NA	1 8- O c t - 2 0	1	0	2	0	AC,SC	

		19	47N						56		20						
Mr.	Ajay D. Biyani	0014896	AAFPB1351C	ED	MD	05-Jun-1988	01-Apr-2020			04-May-19962	NA	18-Sep-2020	1	0	0	0	
Mr.	Anil D. Biyani	001654	AETPB5545J	ED		28-Mar-1992	01-Apr-2020			09-Jun-19964	NA	18-Sep-2020	1	0	0	0	
Mrs.	Farida Bomi Jambusarwalla	07139945	ABGJP1137L	ID		30-Mar-2015	30-Mar-2020	60	17-Jun-19953	Yes	18-Sep-2020	1	1	2	0	AC,SC,NRC	
Mr.	Ketan K. Patel	086074544	AAJP6244Q	ID		13-Nov-2019	13-Nov-2019	60	30-Sep-19953	NA		1	1	2	2	AC,SC,NRC	
Mr.	Pankaj Srivastav	067165822	AAXPSS5248P	ID		11-May-2020	11-May-2020	60	13-Apr-19960	NA		1	1	0	0	NRC	

Company Remarks	
Whether Permanent chairperson appointed	Yes
Whether Chairperson is related to MD or CEO	Yes

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Ketan K. Patel	ID	Chairperson	13-Nov-2019	
2	Arun Kumar Biyani	C & ED	Member	13-Nov-2019	
3	Farida Bomi Jambusarwalla	ID	Member	07-Feb-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Ketan K. Patel	ID	Chairperson	13-Nov-2019	
2	Arun Kumar Biyani	C & ED	Member	13-Nov-2019	
3	Farida Bomi Jambusarwalla	ID	Member	07-Feb-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

c. Risk Management Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
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Company Remarks	
Whether Permanent chairperson appointed	Yes

d. Nomination and Remuneration Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	Ketan K. Patel	ID	Chairperson	13-Nov-2019	
2	Farida Bomi Jambusarwalla	ID	Member	13-Nov-2019	
3	Pankaj Srivastav	ID	Member	11-May-2020	

Company Remarks	
Whether Permanent chairperson appointed	Yes

iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
	31-Jul-2020	Yes	5	2
	11-Sep-2020	Yes	5	2

Company Remarks	
Maximum gap between any two consecutive (in number of days)	0

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Audit Committee		31-Jul-2020	Yes	3	2
Audit Committee		11-Sep-2020	Yes	3	2
Stakeholders Relationship Committee		31-Jul-2020	Yes	3	2
Stakeholders Relationship Committee		11-Sep-2020	Yes	3	2

Company Remarks	
Maximum gap between any two consecutive (in number of days) [Only for Audit Committee]	0

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Yes	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related party transactions and Disclosure of notes of material related party transactions	
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VI. Affirmations

1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee - **Yes**
 - b. Nomination & remuneration committee - **Yes**
 - c. Stakeholders relationship committee - **Yes**
 - d. Risk management committee (applicable to the top 100 listed entities) - **Not applicable**
3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. - **Yes**
4. The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.- **Yes**
5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. - **Yes**
 b. Any comments/observations/advice of Board of Directors may be mentioned here:

%affirmComments%

Name : %affirmName%
Designation : %affirmDesignation%

ANNEXURE III

Affirmations

<i>Broad Heading</i>	<i>Regulation Number</i>	<i>Compliance Status</i>	<i>Company Remark</i>
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:

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Name : **SUBODH KUMAR SONI**
Designation : **Company Secretary & Compliance Officer**